

Meeting Notes

Public Safety Radio Strategic Planning Committee (PSRSPC)

Draft (until approved by members) Draft

Friday, November 30, 2007

1:00 to 3:00 p.m.

Governor's Office of Emergency Services / 3650 Schriever Ave. Mather, CA 96566

Meeting Purpose: Review and approve 2008 PSRSPC Report to the Legislature; Discuss 700 MHz spectrum allocations; Discuss remote radio site management and oversight.

Desired Outcomes: Approved 2008 PSRSPC Report to the Legislature; Next steps toward 700 MHz spectrum allocations, remote radio site management and transition to 2008.

Action Items:

1. 700 MHz spectrum allocation to be standing agenda item for TWG
 2. Remote Site Radio Management & Oversight to be discussed at next TWG
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I. Welcome and Call to Order

Meeting Facilitator Adam Sutkus, California State University, Sacramento, Center for Collaborative Policy, welcomed everyone to the Public Safety Radio Strategic Planning Committee (PSRSPC) executive meeting. Mr. Sutkus reviewed the agenda, process, and ground rules for the meeting and handed it over to the Chair for some opening remarks.

Deputy Director Grace Koch, Governor's Office of Emergency Services (OES), thanked everyone for attending this very important meeting to approve the PSRSPC 2008 Report to the Legislature. This effort is a tremendous accomplishment of the PSRSPC which reflects the good partnerships and participation that have been developed throughout the process. Ms. Koch thanked the members and their staff who participated on the Technical Working Group (TWG) for their extensive contribution and time spent on the Report over the last six months.

The report reflects a strategy that has been developed through extensive, high level dialogue regarding where the PSRSPC has been, where it is now, and where it is headed in the future. It is a clear, organized, and concise document that will allow the PSRSPC to pursue its goals through a unified and collaborative approach. Ms. Koch highlighted the issue of acquiring a sustainable funding source as a challenge that will continue to present difficulties in the future, and urged the Committee to stay focused and engaged. Reflecting on the process, Ms. Koch underscored the importance of realizing that planning and relationship-building has paid off, and expressed her enthusiasm for moving forward into the future.

II. Approval of the 2008 PSRSPC Report to the Legislature

The PSRSPC was presented with three errata sheets containing potential changes to be applied to the Report. Those changes were recorded in real time onto the Report itself as errata were

accepted or rejected. At 2:15 PM Deputy Director Grace Koch motioned to approve the 2008 PSRSPC Report the Legislature with the errata discussed. Sonny Fong, Department of Water Resources, seconded the motion. Thirteen of the fourteen PSRSPC agencies and departments declared "I" in favor of the approval, with the Department of Finance abstaining.

III. Public Safety Interoperable Communications (PSIC) Grant Investment Justifications

The Office of Homeland Security will be uploading the PSIC investment justification from the locals as well as the PSRSPC. There are still a few tweaks that need to be made, but they are very minor.

Two members of the PSRSPC indicated that they were not willing to take funding for critical operability. One wanted to allocate their portion of PSIC monies to another agency, while the other requested that their share be put back into the pot and divided up accordingly. The Department of Water Resources expressed its desire to give its share of the PSIC monies to three departments within the Resources Agency: Department of Parks & Recreation, Department of Fish & Game, and CAL FIRE. The Department of Water Resources assumes that these departments will not reallocate the money, and that they do not currently have any pending BCPs. After extensive discussion consensus was not reached on this approach, and therefore the initial DWR allocation will revert back to the larger critical operability fund and will be redistributed accordingly.

It was suggested that the financial decision-making process within the PSRSPC needs to be revisited going into 2008 at the executive level. This was the first time that the PSRSPC was given the opportunity to deal with real money. The process underscored the importance of defining and refining how the PSRSPC allocates public safety communications money. Although there will be a reallocation in funds for critical operability, the investment justifications do not need to be rewritten because the reallocation falls under the same category. One member pointed out that the PSIC money going toward the 10 year plan is very important. It is equally important that the PSRSPC knows it needs to engage in the development of the 10 year plan, as it will help set the stage for interoperability in the future.

Brought forward from the TWG for consideration was the issue of hiring all PSIC funded interoperability staff members at the same classification level. The TWG recommended a TSM 1 classification and noted that the budget for the PYs had been based on this classification. There was not immediate consensus on this issue.

IV. Regular Business

700 MHz Spectrum Allocations

PSRSPC members expressed confusion over which agency or department within the PSRSPC is the administrative and controlling agency. Different people have difference opinions regarding this matter. It was suggested that that this item be a standing agenda item for the Technical Working Group (TWG) at its meetings. In addition, it was announced there was a TWG Spectrum Management Work Group meeting on December 18, 2007, 9:30 AM at the Department of General Services.

Remote Radio Site Management & Oversight

It is unclear to the PSRSPC who is responsible for this task. It was suggested that it be delegated to an existing or new workgroup for the coming year. In addition, it should be addressed at that next TWG meeting and subsequent PSRSPC executive meeting. Although it is not legislatively required, this task could be outlined in the PSRSPC charter and made a possible coordination point.
